

PLEASE NOTE CHANGE OF VENUE

1 September 2006

Dear Councillor

NORTH AREA PANEL

A meeting of the North Area Panel will be held at the Chesterford Community Centre, Newmarket Road, Great Chesterford on Tuesday 12 September 2006 commencing at 7.00 p.m.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

DOORS OPEN AT 6.45 P.M.

At 7.00 p.m. there will be an open question and answer session for public and parish representatives with members of the North Area Panel followed immediately by the formal agenda.

**A G E N D A
PART 1**

1. Apologies for absence and declarations of interest.
2. Minutes of the meeting of the Panel held on 30 May 2006
3. Business arising
4. Presentation by Sarah Saward, Project Officer
Item for discussion
5. Community Project Grants
Item for decision
Decision on applications received by Uttlesford District Council in the North of the district.
6. Highways and Transportation Street Lighting Policy and Practice

Item for discussion

Proposal by Essex County Council to switch off Street Lighting in Uttlesford during the night

7. Audley End and Great Chesterford Railway Stations

Item for discussion

This report provides details of a survey undertaken by Mouchel Parkman Consultants on behalf of Essex County Council in relation to the conditions of and access to Great Chesterford and Audley End Railway Stations.

8. Update on Stansted Airport

Item for discussion

The Executive Manager (Development Services) will give a brief update on this application.

9. Traffic Calming in Littlebury

Item for discussion

Local residents have raised the issue of traffic calming

10. Review of Polling Districts and Polling Places

Item for recommendation

The Council began a statutory review of polling districts and places on 1 September 2005 and must decide on suitable arrangements for its district.

This report details representations received and recommendations for a scheme of polling arrangements. Area panels may advise the Council on designation of polling places and review of polling districts boundaries. A recommendation from each Area Panel will be made to the Operations Committee which determines electoral matters.

11. Community Development Report

Item to note

Advice to the Panel on related community development activities and schemes

12. Any other business that the Chairman considers to be urgent

To: Councillors -: C A Bayley, H D Baker, P Boland, R P Chambers, **R F Freeman**, B M Hughes, M A Hibbs, S C Jones, V J T Lelliott, A J Ketteridge, T P Knight, J E Menell, M J Savage, S V Schneider, E Tealby-Watson & P A Wilcock.

Lead Officer: Gaynor Bradley
Committee Officer: Cathy Roberts

AREA PANELS - MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council's Area Panel meetings and are welcome to ask questions during the half hour question and answer session. The chairman may also take questions from the public during the meeting on agenda items. All agendas, reports and minutes can be viewed on the Council's website www.uttlesford.gov.uk.

Members of the public and representatives of parish and town councils are now encouraged to speak at the meetings.

Occasionally the agenda is split into two parts. Most of the business will be dealt with in Part 1 which is open to the public. Part II includes items which may be discussed in the absence of the press or public, as they may deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact either Mick Purkiss on 01799 510430, Maggie Cox on 01799 510369, Cathy Roberts on 01799 510434, Peter Snow on 01799 510431 or Victoria Harvey on 01799 510433 or by fax on 01799 510550.

FIRE/EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. When entering a building please look for the nearest fire exit. When evacuating the building please note:

- You should proceed calmly; do not run and do not use the lifts.
- Do not stop to collect personal belongings.
- Once you are outside, please do not wait immediately next to the building.
- Do not re-enter the building until told to do so.

